

DRN: FIN-RPND-A-COMM-20-06-77041-S

FOR : ALL HEADS OF OFFICES, BUREAUS, SERVICES
Central and Field Offices (FOs)

FROM : THE UNDERSECRETARY

SUBJECT : FINANCIAL MANAGEMENT GUIDELINES (FMG) NO. 17,
SERIES OF 2020: AMENDMENT TO FMG NO. 12, SERIES OF
2020

DATE : 29 JUNE 2020

This FMG is issued in order to amend Section IV (5) of Financial Management Guidelines No. 12, series of 2020 or the Guidelines on the Refund of the Social Amelioration Program Subsidies from Local Government Units, Special Disbursing Officers, and other DSWD Payment Partners as follows:

IV. SPECIFIC GUIDELINES

5. New Disbursement for SAP ESP

The succeeding Disbursement Vouchers (DVs) for Social Amelioration Program (SAP) Emergency Subsidy Program (ESP) shall be charged either against the account FO _____-Refunds of Unutilized DSWD SAP ESP or the FO's Regular Fund Cluster (FC) 1 Modified Disbursement System (MDS) Account.

In doing so, the FOs must ensure to optimize the use of the available Notice of Cash Allocation (NCA) balance under the Regular MDS Account and that, as much as possible, all of which shall be disbursed before the end of the quarter.

6. Closing of the LCCA

Once all the DVs for SAP ESP had been paid, all balances of the account FO _____-Refunds of Unutilized DSWD SAP ESP shall be immediately remitted to the Bureau of Treasury. Consequently, said bank account shall be closed immediately.

For your reference and strict compliance.


JOSE ERNESTO B. GAVIOLA

JLMSC/WCB/222