

DRN: FMS-RPBD-A-COMM-21-

MEMORANDUM

FOR : HEADS OF ALL OFFICES, BUREAUS, SERVICES AND UNITS
DSWD Central Office

THE REGIONAL DIRECTORS
DSWD Regional Offices I to XII, NCR, CAR and CARAGA

FROM : THE UNDERSECRETARY

**SUBJECT : FINANCIAL MANAGEMENT GUIDELINES NO. 17, SERIES OF 2021:
EXTENSION ON THE DEADLINE ON THE SUBMISSION OF
FINANCIAL DOCUMENTS FOR FY 2020 CONTINUING
APPROPRIATION**

DATE : 14 JUNE 2021

Subsequent to the effects of various declaration of Enhanced Community Quarantine (ECQ) and Modified Enhanced Community Quarantine (MECQ) and the continuing restrictions imposed relative thereto, Financial Management Guideline No. 2, series of 2021, on the Submission of **Obligation Requests and Status (ORS)** and **Disbursement Vouchers (DV)** charged against RA 11520, extending the validity of FY 2020 General Appropriations Act (FY 2020 Continuing Appropriation) is hereby extended as follows:

FROM		
	Particulars	Period
ORS	All Bayanihan I and II transactions	on or before June 21, 2021
	All other transactions	on or before June 30, 2021
DV	All Bayanihan I and II transactions	on or before June 25, 2021
	All other DVs	on or before November 30, 2021
TO		
	Particulars	Period
ORS	All Bayanihan I and II transactions	Follow Guidance Notes prescribed deadlines
	All other transactions	
	Capital Outlay and AICS transactions	on or before October 31, 2021
	All other Maintenance and Other Operating Expenses	on or before September 30, 2021
DV	All Bayanihan I and II transactions	Follow Guidance Notes prescribed deadlines
	All other DVs	on or before November 30, 2021

For your guidance and strict compliance.


JOSE ERNESTO B. GAVIOLA

DRN: PMB-A-COMM-21-06-88045-S

MEMORANDUM

FOR : **MR. JOSE ERNESTO B. GAVIOLA**
Undersecretary
General Administration and Support Services Group

THRU : **MR. WAYNE C. BELIZAR**
Director IV
Finance and Management Service

FROM : **THE UNDERSECRETARY**
Operations Group

SUBJECT : Request for the Extension of the Obligation Period under the Continuing fund

DATE : *June 11, 2021*

This has reference to the issued Financial Management Guidelines No. 2 entitled, "Guidelines on the Release of Funds for FY 2021". In the said guidelines, the submission of the Obligation Requests Status (ORS) for the 2020 Fund is only until June 30, 2021.

Citing the reasons below, the undersigned would like to appeal to the Undersecretary the consideration of herein **request for the extension of the obligation of the Protective Services Program Fund until October 31, 2021** in order to give the Central Office and the Field Offices ample time to assess and plan their obligations and disbursements. The request is founded on the following grounds:

1. With the effects of the pandemic on the health and well-being of the vulnerable and marginalized individuals and families being continually felt nationwide, the need for assistance and services through the Assistance to Individuals in Crisis Situation (AICS) is indeed apparent. As can be gleaned from the 916,177 clients served as of May 31, 2021, many people are really needing assistance from the government to sustain their daily subsistence or otherwise help them recover from this crisis.
2. AICS includes medical assistance which is becoming more in demand with people now being very prone to sickness but with very limited means or sources of livelihood, with which they can support their treatment or medication. Of the 916,177 served, 178,770 of which are for medical assistance;
3. The "ayuda" provided through the Social Amelioration Program (SAP) of Bayanihan 1, the emergency subsidy provision through Bayanihan 2 and the

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General Administration and Support Services

special financial assistance in the NCR Plus are all complemented by the provision of AICS in the form of food assistance or cash assistance for other support services, as not all are entitled to receive the said subsidies. This is also our way to mitigate grievances especially from those who have not received their SAP to date.

4. The Office of the President has mandated the DSWD among other agencies to provide assistance to victims of disasters and other emergencies through the issued Executive Order (EO) No. 137, series of 2021. Clearly, this EO cemented the whole-of-the-government strategy in assistance provision that the Department has been doing since the year 2019, with the PCSO, PAGCOR, Department of Agriculture, Department of Health, etc. Aside from the recent Typhoon Dante, we are anticipating that other typhoons may hit the country in the second semester of 2021, as projected by PAG-ASA, and for which we need the funding to serve more people in need or affected.
5. The Department's commitment to abide by its mandate to provide financial assistance to patients through the 118 established Malasakit Centers in public hospitals, pursuant to Republic Act No. 11463, its IRR and JAO is expected to continuously need funding given the number of people getting sick and seeking assistance thru said one-stop-shops in concerned hospitals.
6. Many of our personnel at the CO and FOs are still getting infected by the virus as they perform the laden duties of the Department and serve the people true to our motto, "Maagap at Mapagkalingang Serbisyo". The infection is not confined to our personnel alone as in some cases, the infection spreads in their homes. Hospitalization of their family members is common, even due to other sickness, and as the Undersecretary knows, AICS is availed of by individuals and families in need, including our very own personnel or their family members, subject to assessment of eligibility

The disbursement of the Protective Services Program Fund has been greatly affected by the declarations and quarantine restrictions due to the more recent outbreak of the virus, especially with the more potent variants thereof. This prompted the reimposition [strict enforcement] of the limit on the number of clients to be served per day at the DSWD Central Office (CO), Field Offices (FOs) and SWAD Satellite Offices as the number of personnel allowed to go to work was also limited based on the implementation of the skeletal workforce scheme to comply with the safe and health protocols of the Department.

With the foregoing, the undersigned entreats the utmost consideration of the Undersecretary to allow the extension of the obligation of the Protective Services Program Fund until October 31, 2021.

For your consideration and approval.

Thank you.


ATTY. AIMEE S. TORREFRANCA-NERI

ROUTING AND TRACKING SLIP

DRN | SUBJECT : 88045 - Request for extension of obligation period under the continuing fund

DATE CREATED : 06/14/2021 DEADLINE :

FROM			NOTES / REMARKS	TO		
NAME / OFFICE	DATE	TIME		NAME / OFFICE	DATE	TIME
OUSGASSG	06/14/2021	10:00 AM	TO: Dir. Wayne C. Belizar For appropriate action. Prepare memo for SSWD approval if found justifiable.	FMS-00	06/14/2021	
			JOSE ERNESTO B. GAVIOLA Undersecretary, GASSG			
US/ FMS-00	16 JUN 2021	4:11	Please draft our endorsement of this proposal, including that of capital outlay, for a 100% utilization of funds on top of the herein cited reasons.	Meriel and Adena		